



## INSIDE THE INNOVATION CENTER

|                                     |                                                                                                                                                                                |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Location                            | 11860 West Market Place, Fulton MD 20759                                                                                                                                       |
| Mailing Address and Phone Number    | 11850 West Market Place, Suite P, Fulton, MD 20759<br>Office: 410.884.9100                                                                                                     |
| Processing Center                   | 50,000 sq. ft.                                                                                                                                                                 |
| Staffing Capacity                   | 200 - 400                                                                                                                                                                      |
| Throughput Capacity/<br>Scalability | 10-20 Million/Month                                                                                                                                                            |
| Captured Media                      | Paper files (all sizes), film/fiche/aperture cards, maps, blueprints, drawings, bound material, photos, slides, and X-rays                                                     |
| Capture Platforms                   | Built to support NARA/M-23-07 compliance digitization requirements (36 CFR 1236 Subpart E) as well as high production, ADF and flatbed, micrographics, books, and large format |
| Capture Capabilities                | Automated processing (IDP/AI), centralized and decentralized processing (on-site or off-site), forms processing, barcode and zonal recognition, and multi-format output        |
| Security                            | Controlled facility access, documented chain-of-custody, and continuous video surveillance integrated with central monitoring                                                  |
| Technology                          | Tooling to support end-to-end digitization: capture, OCR/ICR and extraction, workflow control, and quality measurement—producing compliant and auditable digital deliverables  |
| Certifications                      | SOC 2, NIST SP 800-171, and CMMC                                                                                                                                               |

