



Office of the Chief  
Records Officer for the  
U.S. Government

**AC 18.2021**

Date: February 24, 2021

**MEMORANDUM TO FEDERAL AGENCY CONTACTS:** General Record Schedule Status Update, February 2021

This notice is to update agencies about ongoing work on the General Records Schedules (GRS).

Two schedules are currently available on the Federal Register for public comment:

- GRS 4.2, Information Access & Protection Records (DAA-GRS-2020-0002)
- GRS 5.6, Security Management Records (DAA-GRS-2021-0001)

We also expect to send three schedules out for agency comment in the next few months:

- GRS 2.7, Employee Health & Safety Records
- GRS 4.5, Digitizing Records
- GRS 5.2, Transitory & Intermediary Records

Details about GRS updates can be found [here](#). No agency action is required at this time. If you have any questions or comments about these schedules or any other GRS questions, please email [GRS\\_Team@nara.gov](mailto:GRS_Team@nara.gov).

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